

Minutes
New Deal Café Board of Directors
Regular Session
August 29, 2011

Present

Board: Bill Wilkerson, Michael Hartman, Ed James, Ray Stevens

Audit Committee: Dorian Winterfeld, Katie Taylor

General Manager: Terri Rutledge Members: Amethyst Dwyer

The meeting was called to order at 6:05 pm.

1. Members & Visitors - Dorian and Amethyst reported that assistance is needed in operating the sound system.

2. Audit Committee Letter - Bill volunteered to draft a response for review at the next regular meeting.

3. Financial Report:
 - a. The net income for July 2011 was \$1,896.
 - b. No new money has been added to the Reserve Fund this month.
 - c. A cash flow projection will be prepared in order to pay 2010 taxes, CPA fees, and estimated taxes.

4. General Manager Report:
 - a. The CPA completed the 2010 tax returns and the annual review of financial records.
 - b. Workers Compensation Insurance will probably go up due to increased payroll costs.
 - c. A copy of the State Driver's Licenses Guide was obtained to allow ID verification.
 - d. The city council held a meeting with the Roosevelt Center Merchants Association.
 - e. The Entertainment Permit packet was received from the Liquor Board.

5. Blues Festival Budget - A proposed budget of \$365 was presented by Terri, with costs to be split between KMK and NDC INC.

MOTION: To approve the proposed budget for the Blues Festival.

MOVED: Bill SECOND: Ray PASSED:4-0

6. Sound Committee - A backup plan is needed for operation of the sound system since Frank Keyser is injured.

MOTION: To form a Sound Subcommittee, with recruiting of volunteers by the board and general manager, with Terri to set up a training session to be led by Dorian; and with Terri to set up a scheduling mechanism.

MOVED: Bill SECOND: Ray PASSED:4-0

The board voted to move to Executive Session at 7:14 pm.

Respectfully submitted,
Bill Wilkerson, Secretary

These minutes were approved by the board of directors on September 26, 2011.