

Minutes
New Deal Café Board of Directors
Regular Meeting
June 27, 2011

Present

Board: Bill Wilkerson, Michael Hartman, Ed James, Ray Stevens

Excused: Don Comis

Audit Committee: Amina Khalifa, Katie Taylor

General Manager: Terri Rutledge

The meeting was called to order at 6:03 pm.

1. Approval of Minutes - The board approved the regular meeting minutes of March 21, 2011, April 25, 2011, and June 13, 2011.
2. Financial Report - Bill distributed a financial report for the first quarter of 2011.
3. General Manager Reports - Terri distributed a general manager's report.
 - a. Bookkeeping - Quickbooks software purchased and installed after consultation with CPA.
 - b. A/C Improvement Project - Summary of costs distributed. Total = \$12,659.
 - c. Wild Vine Book Signing/Wine Tasting - A summary of expenses was distributed.
 - d. Stage Lights Installation - Project completed!

MOTION: NDC INC will compensate Rob Baluch with \$300 in \$100 increments.

MOVED: Bill

SECOND: Ray

PASSES: 4-0

- e. Concerts - Three concerts held in Spring.
- f. Café Spiff-Up - Completed!
- g. Bar Operations - Draft beer foaming problem solved. Hi-priority to recruit volunteer bartenders.
- h. Upcoming projects - Anticipate credit card machine as next priority, followed by main A/C repair, register reporting system.
- i. Thermostat Settings - Recommended settings for the A/C system were distributed. Terri will make changes discussed by the board. She will lock the thermostat covers and explain to KMK that in an emergency he can throw the breaker.
- j. Shared Cost of Music Events

MOTION: NDC INC will contribute as follows below. The board directed that the GM be the sole negotiator with KMK. If the conditions below are not met, the matter can be reviewed by the board.

- i. Buck Hill (\$100 total cost) - NDC INC will contribute \$50 to the July 30 performance, subject to a matching contribution from KMK, plus payment by KMK to FONDCA of \$100 for last two Buck Hill performances.
- ii. Blues Festival PR (\$350 total cost) - NDC INC will contribute \$175 for PR costs, subject to matching payment from KMK.

- iii. New Year's Eve Band (\$500 total cost) - NDC INC will contribute \$150 for band, subject to \$250 contribution from KMK, and FONDCA apply KMK's payment for two previous Buck Hill performances of \$100 to NYE.

MOVED: Bill

SECOND: Ray

PASSES: 4-0

- k. Patio Tables - Need to remain set up until closing.
 - l. Goddard Day - Cancelled due to other catering events.
- 4. Review of Audit Committee Report - Held until next meeting.
 - 5. Members & Visitors - Mike Stark suggested that a priority be placed on payoff of the equity loan and the city kitchen debt.

The board voted to move to Executive Session at 8:00 pm.

Respectfully submitted,
Bill Wilkerson, Secretary

The board of directors approved these minutes on August 8, 2011.