

Minutes  
New Deal Café Board of Directors  
Regular Session  
August 29, 2011

Present

Board: Bill Wilkerson, Michael Hartman, Ed James, Ray Stevens

Audit Committee: Dorian Winterfeld, Katie Taylor

General Manager: Terri Rutledge                      Members: Amethyst Dwyer

The meeting was called to order at 6:05 pm.

1. Members & Visitors - Dorian and Amethyst reported that assistance is needed in operating the sound system.
2. Audit Committee Letter - Bill volunteered to draft a response for review at the next regular meeting.
3. Financial Report:
  - a. The net income for July 2011 was \$1,896.
  - b. No new money has been added to the Reserve Fund this month.
  - c. A cash flow projection will be prepared in order to pay 2010 taxes, CPA fees, and estimated taxes.
4. General Manager Report:
  - a. The CPA completed the 2010 tax returns and the annual review of financial records.
  - b. Workers Compensation Insurance will probably go up due to increased payroll costs.
  - c. A copy of the State Driver's Licenses Guide was obtained to allow ID verification.
  - d. The city council held a meeting with the Roosevelt Center Merchants Association.
  - e. The Entertainment Permit packet was received from the Liquor Board.
5. Blues Festival Budget - A proposed budget of \$365 was presented by Terri, with costs to be split between KMK and NDC INC.

MOTION: To approve the proposed budget for the Blues Festival.

MOVED: Bill                      SECOND: Ray                      PASSED:4-0

6. Sound Committee - A backup plan is needed for operation of the sound system since Frank Keyser is injured.

MOTION: To form a Sound Subcommittee, with recruiting of volunteers by the board and general manager, with Terri to set up a training session to be led by Dorian; and with Terri to set up a scheduling mechanism.

MOVED: Bill                      SECOND: Ray                      PASSED:4-0

The board voted to move to Executive Session at 7:14 pm.

Respectfully submitted,  
Bill Wilkerson, Secretary

These minutes were approved by the board of directors on September 26, 2011.