

Minutes  
New Deal Café Board of Directors  
Regular Meeting  
February 27, 2012

Present

Board: Bill Wilkerson, Michael Hartman, Ed James, Ray Stevens

General Manager: Terri Rutledge

Audit Committee: Dorian Winterfeld

The meeting was called to order at 5:37 pm.

1. Minutes - The board approved the regular and executive session minutes of January 9, 2012.
2. General Manager's Report - The board accepted the general manager's reports for December 2011 and January 2012.
3. Financial Reports - The board accepted the financial reports for December 2011 and January 2012 from Terri Rutledge.
4. Board Retreat - The board decided to hold a retreat to discuss general board matters.
5. Emergency Plan - Ray clarified that the proposed emergency plan was intended to set up a procedure with the Greenbelt police in the event of an emergency.
6. Annual Meeting - The board discussed tentative dates for the annual meeting.
7. Job Descriptions - The board discussed the longer hours now being worked by the bartenders.

MOTION: Add one (1) hour of time to the bartender hours for the Friday and Saturday shifts, resulting in 7.0 hour shifts (6pm - 12 am) for both nights to be paid at the existing bartender pay rate; and add one (1) hour of compensation to the paid bar staff (bar manager and general manager) for follow up duties when working at the bar (subject to the existing limitations on maximum shifts) to be paid at the existing bar manager pay rate. Modify the bar staff job descriptions accordingly.

MOVED: Michael Hartman      SECOND: Ray Stevens      VOTE: 2 - 0 - 1

Note: Ed left before this item to attend another meeting. Bill abstained because he felt the matter should be studied further before any action.

8. Bar Liability Insurance - The board discussed the bar liability insurance.

MOTION: NDC INC pay \$250 for the bar's portion of the overall liability insurance.

MOVED: Michael Hartman      SECOND: Ray Stevens      VOTE: 2 - 0 - 1

The meeting adjourned at 7:40pm.

Respectfully submitted,  
Bill Wilkerson, Secretary

The board of directors approved these minutes at its meeting on March 26, 2012