

Minutes
New Deal Café Board of Directors
Regular Meeting
April 23, 2012

Present

Board: Michael Hartman, Bill Wilkerson, Ed James, Ray Stevens

Excused: Don Comis

General Manager: Terri Rutledge

Audit Committee: Amina Khalifa

The meeting was called to order at 5:39 pm.

1. Minutes - The board approved the minutes of March 26, 2012.
2. General Manager's Report -The board accepted the general manager's report on the successful Studio Artists Tour, payment of estimated taxes, upcoming book signing event, storage of records, and tip policy.
3. Financial Report - The board accepted the financial report for March 2012 from Terri Rutledge.
4. Preparations for Annual Meeting - The board reviewed a proposed timetable of tasks required to prepare for the annual membership meeting.
5. Goals for the Budget - The board transmitted its prioritized goals for the budget to the manager for use in the manager's preparation of a strategic plan and budget on how to achieve the goals.

MOTION: The board transmit a document entitled "Prioritized Goals/Goals for the Budget" dated April 9, 2012 to the general manager for preparation of a strategic plan to meet the goals.

MOVED: Bill Wilkerson

SECOND: Ray Stevens

PASSES: 4-0

6. Seating Policy - The board discussed the back room seating policy.
7. Volunteer Bartenders - The board discussed the recruiting of volunteer bartenders.
8. Budget Year - The board decided to keep the budget year as the calendar year. After the upcoming preparation of a 2012 budget, the board expressed the desirability of starting the 2013 budget preparation in the preceding fall (2012) in order to allow approval of the budget before the beginning of the year.
9. A/C - The board discussed matters related to the air conditioning.

The meeting adjourned at 7:10pm.

Respectfully submitted,
Bill Wilkerson, Secretary

These minutes were approved by the board on April 30, 2012.