

New Deal Café Board of Directors Meeting Minutes

October 22, 2012

NDC Back Room

Meeting called to order at 6:20pm

Attendance:

Board of Directors:

Michael Hartman – president
Dorian Winterfeld – Secretary
Lisa Voith
Neil McConlogue

Audit Committee:

Mike Stark

Staff:

Terri Rutledge – General Manager
Amethyst Dwyer – Bar Manager
Karim Kmaiha – Kitchen Manger
Maria Kmaiha

Members:

Craig Tooley
Allan Zambreny

1. Approval of Agenda – unanimous
2. Approval of meeting minutes from Sep 24, 2012 Board Meeting - unanimous
3. Members/Visitors:
- none

Reports:

4. General Manager and Financial: see attached
5. Audit Committee
- Asks Terri for QuickBooks reports.

Unfinished Business:

None

New Business:

6. New Year's Eve: Karim talks about plans for New Year's Eve; Andy Poxon will play, Karim will charge \$50 for dinner, patron's allowed in back room after dinner as space allows.
7. Insurance: Karim reports that insurance bill has increased by \$400 annually. He and Terri will meet with insurance representative to discuss bill.
8. Tips: Karim says that customers have asked about tipping bar with credit cards. General discussion of tipping ensued.

9. Restaurant Week: Karim reports that first week of November is Restaurant Week in Greenbelt and café will participate. He asks that bar participate in some way. He will pursue idea with Terri.

10. Moving Refrigerators: Karim says he is planning to move two refrigerators from back room to front room for ease of access and to free up space in back room.

Meeting Adjourned 7:40pm

Dorian Winterfeld, secretary