

NEW DEAL CAFÉ
MEETING MINUTES
July 27, 2015
Call to Order: 6:30 PM

In attendance:

Board: Michael Hartman, Terri Acton, Frank Gervasi, Nancy Melandry, Dina Sykes
Audit Committee: Tom Jones, Dorian Winterfeld
Members in Attendance: Alicia Deligianis, Michael Rall, Lore Rosenthal

Approval and Prioritization

Added Greenbelt Community Foundation to New Business
Added Marketing and Publicity to Old Business

1. ***Motion to approve agenda as amended.***

Motion: Michael Harman/2nd- Nancy Melandry – approved unanimously

2. ***Motion to approve minutes from June 22, 2015***

Motion: Frank Gervasi/2nd- Terri Acton – approved unanimously

3. President's Report:

- Music – long and short range plans
- Stands for signage/directional signage
- Ideas regarding entry and exits
- QR Code for New Deal Café website (Tom Jones created during meeting and sent to Meg Haney for usage on promotional signs.)
- Ads for New Deal Café at Greenbelt Theater

4. Treasurer's Report:

- Draft protection for doors in the winter.
- Financial Report
- Membership encouragement – coupons for T-W-Th usage
- Reserves and emergency reserves

5. Secretary's Report:

- Café offered some historic photos of Roosevelt.

6. Audit Committee Report

7. Bar Manager's Report:

- Cash register problems and resolution
- Hired Alicia Deligianis as paid bartender

8. Discussion of necessary HVAC repairs for better temperature control.
9. ***Motion to approve expenditures for repair of ductwork/HVAC in the back room. (Frank Gervasi recused himself from the vote.)***

Motion: Teri Acton/2nd- Nancy Melandry – approved unanimously
10. Discussion of Labor Day Festival and promotion of New Deal Café
11. ***Motion to support Labor Day Festival by splitting the \$200 fee with Karim 50/50 (\$100 each, which Karim has already agreed to if approved)***

Motion: Frank Gervasi/2nd- Nancy Melandry – approved unanimously
12. Michael Rall has taken the lead in our participation in the Labor Day parade.
 - Terri Acton and Dorian Winterfeld have agreed to support Michael.
13. Farmer's Market is offering two (2) tables/two (2) opportunities.
 - Can we sell New Deal glasses? (What are the rules?)
 - Questions: Will there be a shade/pop-up provided? What dates? Would Karim like to sell mountain bread?
14. 20th Anniversary Event:
 - Sunday, November 8, 2015 – chosen date
 - Start: all-day event on Sunday
 - Need to prepare. Dorian made suggestions. Nancy and Amethyst will assist. Frank Gervasi will collaborate with Film Festival group.

New Business

15. Need “urgent matters” procedure to handle issues between board meetings.
 - Bill Jones recommended the board create a procedure.
 - A “report vote” must be taken at the next meeting.
 - Should be unanimous. If any member has “paramount objections”, final vote will have to take place at an actual board meeting.
 - Verbiage needed, including the following information:
“That the board be empowered to discuss and vote on urgent matters that cannot wait until the next board meeting. Vote must be super majority (4/5 members).”
 - Tom Jones agreed to provide verbiage for a motion at the next meeting. Dina Sykes will provide verbiage from meeting for assistance.

16. Discussion of broken cash register at the bar. Need informed research to answer questions regarding decisions for new cash registers. New Deal Café needs to “own” cash register system for reasonable business operations.

17. Frank Gervasi recommends that we encourage input from patrons. Wants to develop a “membership survey”. Michael Stark should be included in this conversation.

18. 2015 Budget Adjustments

- Repairs –vs_ equipment (capital improvements)
- Janitorial supplies
- Large expenditures (over \$2500) should be broken down for clarity

19. Greenbelt Community Foundation

Motion to support Greenbelt Community Foundation with a donation of \$100.

Motion: Dina Sykes/2nd- Nancy Melandry – approved unanimously

20. Adjourned: 9:18 PM

Executive Session Order: 9:19 pm

Adjourned: 9:58

Submitted by Dina Sykes