



New Deal Café  
Cooperative  
Annual Membership  
Meeting

February 20, 2011



# 2011 Annual Meeting Agenda

- **Call to Order**
- **Review of Minutes**
  - 2010 Annual Meeting (available on tables)
- **Reports**
  - Board Report
  - Financial Report
  - Audit Committee Report
- **Election of Board of Directors & Audit Committee**
- **Proposed By-Laws Change**
- **New Business**
- **Committee/Other Reports**
  - Music & Events
  - Arts Committee
  - Publicity
  - FONDCA
- **Adjournment and Farewell**



# 2011 Board Report

- **Current Board of Directors:**
  - Terri Rutledge – President
  - Bill Wilkerson – Secretary/Treasurer
  - Don Comis - Publicity
  - Michael Hartman
  - Ed James
- **Current Audit Committee:**
  - Dorian Winterfeld
  - Mike Stark
  - Amina Khalifa
- **Bar Manager** – Amethyst Dwyer
- **Music & Events Committee Chair** – Dorian Winterfeld
- **Arts Committee Chair** – Julia Wade
- **Sound Volunteer** – Frank Kayser
- **Webmaster** – Karen Wallace



# 2011 Board Report

- **Restaurant Operations**
  - Third successful year of operation with Chef Karim managing the restaurant.
  - Working relationships and procedures between the Cooperative and Chef Karim's restaurant business have continued to evolve in a positive direction.
  - Chef Karim hosted a variety of successful special events:
    - New Year's Eve Celebration
    - Valentine's Day Dinner
    - Corned Beef Hash for St. Patrick's Day
    - Goddard Day Celebration at NASA
    - Lebanese Country Buffet



# 2011 Board Report

- **Bar Operations**

- 1<sup>st</sup> full year of Cooperative running the Bar has been very successful.
- Recently hired a new Bar Manager – Amethyst Dwyer
- Bar Staff and Volunteers to be trained in Alcohol Awareness next month.
- Major Project this year was the purchase and installation of a new Keg Cooler to replace the one that failed.
- *A heartfelt thanks to our committed Bar volunteers!*



# 2011 Board Report

- **Management of Cooperative**

- Board coordinates all aspects of café/restaurant /community living room.
- Board meets at least twice a month, and with Chef Karim and Maria at least once a month.
- Board meets with FONDCA at least quarterly plus as-needed for event coordination.
- Board members directly handle all business tasks such as routine bookkeeping, bills, taxes, facility repairs/upgrades, contracts, payroll, advertising, publicity, typically averaging 50 hours per week.



# 2011 Board Report

- **Music, Art, & Special Events**

- Music 6 days a week, coordinated by Dorian Winterfeld and Andre Cutair.
- Art hangings rotated every two months, coordinated by Kristin Stenson last year, now by Julia Wade.
- Art reception every two months for each new show.
- Numerous FONDCA-sponsored events in 2010.
- Unique Recurring Events:
  - Reel & Meal
  - Americana Music Night
  - Cajun Jam
  - Spanish Conversation Group
  - Sign Language Discussion Brunch



# 2011 Board Report

- **Significant Issues encountered last year**
  - Air conditioning inadequate during hottest part of the summer:
    - System performance was improved without major capital expenditures.
    - Estimates were obtained for a number of longer-range solutions.
    - Board established time-frame for solution:
      - March – final estimates
      - April – decision to be made
      - May - installation
  - Keg Cooler failed and was replaced with a larger new one:
    - Repair determined not to be economical.
    - Installation performed by Co-op & Board members.
  - Building Repairs were tackled: roof leaks, heater motor, canopy lights...





# 2010 Financial Report

<b>NDC 2010 Income &amp; Expenses</b>	
<b>Income</b>	
Bar Gross Income	\$85,693
KMK Contract Fees	\$15,635
Total	\$101,328
<b>Expenses</b>	
Debt/Loan Payments	\$53,371
Beer/Wine Inventory	\$25,719
Payroll	\$11,725
Other Bar Costs	\$795
Other Non-Bar Costs	\$6,218
Tax fund	\$3,500
Total	\$101,328
<b>Reserves</b>	
Reserve Fund	\$5,400

*Net Bar income averaged approximately \$3955/month*



# 2010 Financial Report

<b>Debt Reduction History</b>			
	<b>12/31/2008</b>	<b>12/31/2009</b>	<b>12/31/2010</b>
<b>Loans</b>	\$104,226	\$81,527	\$37,722
<b>Existing Bills</b> (prior to 12/31/2007)	\$15,142	\$12,996	\$7,693
<b>Subtotal</b>	\$119,368	\$94,523	\$45,415
<b>2008-09 bills</b>	\$8,876	\$5,476	\$0
<b>Total</b>	\$128,244	\$ 99,999	<b>\$45,415</b>



# 2010 Financial Report

<b>Debts Paid Off In 2010</b>	
Account Paid	Date
Sales tax plan	3/14
Tax lawyer	3/26
Kegeerator - loan #1	3/26
Legal Fees	6/26
1 member loan	6/26
Kegeerator - loan #2	7/22
Back pay	7/22



# 2010 Financial Report

<b>Debts as of December 31, 2010</b>	
<b>Loan/Debt</b>	<b>Amount</b>
BOA credit card	\$1,834
Home Equity loan	\$11,760
Member Loans	\$14,445
BOA Credit Express	\$9,683
City Kitchen	\$7,693
<b>Total</b>	<b>\$45,415</b>



# 2010 Financial Report

<b>NDC 2011 Preliminary Budget</b>	
<b>Income</b>	
Bar Gross Income	\$85,000
KMK Contract Fees	\$15,735
Total	\$100,735
<b>Expenses</b>	
Bank Loan payoffs	\$23,277
Member Loans	\$15,200
Payroll	\$12,000
Beer/Wine	\$26,000
Miscellaneous	\$4,800
Income Tax	\$5,000
Net income/transfer to reserve	\$14,458
Total	\$100,735
<b>Reserves</b>	
Projected reserves at end of 2011	\$19,858

*This budget would pay off all debt except City Kitchen.*



# Election of Board & Audit Committee Members

## Candidates for Board of Directors (4 positions open)

- Terri Rutledge
- Bill Wilkerson
- Michael Hartman
- Ed James

## Candidates for Audit Committee (3 positions open)

- Dorian Winterfeld
- Ray Stevens
- John Abel



# Proposed By-Law Change

**Proposed Motion:** In Article VIII, Section 7, of by-laws  
**ADD:**

“The Board of Directors shall not borrow any money in excess of \$10,000 total during any calendar year without approval by the membership.”

## **Legislative Intent:**

The word “borrow” means any debt or obligation incurred by the Board, including, but not limited to, credit card purchases, loans, co-signed loan guarantees, or promissory notes.



# NDC Committee Reports

- Music & Events – Dorian Winterfeld
- Art – Julia Wade
- Publicity – Don Comis





## FONDCA Report – Barbara Simon

- Friends Of New Deal Café Arts (FONDCA)  
Sponsored Events and Contributions:
  - ❖ *Crazy Quilt Festival*
  - ❖ *Eileen Peterson Youth Music Series*
  - ❖ *Mini-Jazz Concerts*
  - ❖ *Blues Festival*
  - ❖ *Buck Hill Performances*
  - ❖ *Bi-Monthly Art Reception*
  
  - ❖ *New Track Lighting for the Art*
  - ❖ *Piano Tuning*

# Adjourn & Farewell



*Remember, it's not just  
a Café, it's  
YOUR Cooperative!*