

New Deal Café Board of Directors Meeting
Monday, September 25, 2017 – 6:30pm
Café back room

Attendees:

Board: Michael Hartman (President), Nancy Melandry (Secretary), Frank Gervasi, Tom LeaMond (Terri Goodnow – excused absence)

Treasurer: Bill Jones

Audit Committee: Dorian Winterfeld, Mike Stark

Staff: Amethyst Dwyer (Bar Manager, Music Coordinator), Heather Brooks (Operations Manager), Lisa Voith, Jeremy Ehrenreich, Kim Messer, Johnson Cadet, Lauren Reichard.

Visitors: Mary Edwards, Julie Winters, Susan Harris, Barbara Bjanas, Rev. Ray, Dean Boyd, Alan Zambreny, Mike Rall, Lisa Primo, Sandy Irving, Joyce Kreeger, Osha Norwood

Call to order: 6:37pm

Approval and prioritization of proposed agenda, as amended (add item 1 under Old Business)
F. Gervasi / T. LeaMond – 2nd / Unanimously approved.

Approval of minutes:

F. Gervasi / T. LeaMond – 2nd / Unanimously approved.

Reports:

President

Treasurer

Kitchen Coordinators (attached)

Operations Manager

Bar Manager

Music Coordinator

Old Business:

Fall Festivals – Blues festival was a great success. Push to advertise upcoming Jazz Festival (10/14) and Utopia Film Festival (10/13-15). Contact CHEERS regarding Harvest Festival date. Provide cider/cookies for Pumpkin Carving.

New Business:

Update regarding restaurant management initiatives: Discussion regarding pros and cons of hiring an Executive Chef (Plan A) or a Contractor (Plan B). More frequent P&Ls to better track expenses. Suggestion for a Request for Information (rather than Request for Proposal) if Plan B is pursued.

Adjourned: 8:00pm

Executive Session to follow.

Upcoming Meetings:

October 23

Executive Session – 9/25/17

Call to order - 8:15pm

Board: Michael Hartman (President), Nancy Melandry (Secretary), Frank Gervasi, Tom LeaMond (Terri Goodnow – excused absence)

Treasurer: Bill Jones

Audit Committee: Dorian Winterfeld, Mike Stark

Discussion regarding hiring Carrie Megginson as Executive Chef (Plan A) or Contractor (Plan B). Todd Kliman's letter read (attached) supporting Carrie's hire. Concerns discussed about our ability to handle extra expense of Executive Chef salary. If EC hired and there's no upward trend in financials, how long do we wait to issue RFP (or RFI) for contractors; what is the trigger?

Motion: Hire Carrie Megginson as Executive Chef at stated salary of \$48,000 per year. Delay posting RFP until November 1, 2017 based on results.

M. Hartman / T. LeaMond – 2nd / N. Melandry – yay / F. Gervasi – nay / (T. Goodnow excused absence)

Adjourned – 10:40pm.

Kitchen Coordinators Report:

After oven repair, it's still not heating properly. Replacement needed as soon as possible. Board could look into selling stove in storage on craigslist and use money towards a newer, gently used oven.