

## **New Deal Café Board of Directors Meeting (online)**

**Monday, July 25, 2022**

### MINUTES

#### **Attendees**

Board of Directors: Michael Hartman (President), Dorian Winterfeld (Treasurer), Katy Gaughan, John Campanile. (Mark Cheater–absent due to family emergency)

Audit Committee: Mike Stark, Abby Crowley, Brett McCoy

Cafe Music Coordinator: Caitlin Gompf

Cafe Food & Beverage Manager: Dan Gillotte

FONDCA: Barbara Glick, Meg Haney

Visitors: Barry Holober, Rebecca Holober, Sean McCartney, Johanna Goderre, Lore Rosenthal, Susan Harris, Connie Davis, Tom LeaMond, Barb Stevens, Jay Conway

**Call to order** – approximately 6:32 pm

Approval of minutes of 6/27/22 board meeting: *approved unanimously*

#### **Reports**

President: Reminds everyone to be careful because of new version of Coronavirus. Many exciting events at Cafe recently, including GB Pride meeting.

Treasurer: Dorian W. shared bank balance statements. The Cafe currently has debts of about \$176,000, and bank balances of about \$87,000. He noted that we have set up an auto-payment plan for our largest debt, the federal EIDL loan, of \$500/month for the next 31 years, starting Aug. 1. Quarter 2 profit and loss statement: net loss of a little over \$5,000. We're under budget by about \$1,000–in large part because of volunteers, especially sound engineers. Mentioned possibility of partnering with a charity to act as Cafe's fiscal sponsor for charitable donations, rather than us setting up a new 501c organization.

Secretary: Michael reminded everyone about the upcoming newsletter deadline.

Audit Committee: Mike S. announced his resignation because his work load has become too heavy. Abby C. talked about the committee's work on fiscal responsibility and transparency. Has been reviewing Toast info, along with regular reports from Dorian and Dan. Drafted guest behavior policy for the board. Also looking into MD state arts council grants. Need to fill audit committee vacancy-anyone interested should email [audit@newdealcafe.com](mailto:audit@newdealcafe.com).

Cafe Manager: Dan G talked about the new table-side order and pay system, with QR codes, so people can order from their table without having to go to the counter. Doesn't replace the ability to order from the counter. Still working to hire people—need to staff up before we can increase lunch options. Last several weeks have seen a good uptick in business. Not seeing as robust sales at bar as we would like. Overall, we're heading in the right direction. Appreciate Caitlin's work to schedule special events, including women's music festival, along w/ membership appreciation nights. Happy hour will soon expand from 4pm to 7pm. Talked about new brass band that's practicing, and will march in Labor Day festival. Will have monthly financial report next month.

Music Coordinator: Doing some additional advertising, in GB News Review, and on social media. Thanked Susan Harris for videos of bands, which have been very helpful. Miss Independent Music Festival was awesome. Kids Open Mic had disappointing attendance. Music scheduled for membership appreciation night in August. We can always use more sound engineers; thankful to those who are currently helping.

FONDCA: (no one from FONDCA in attendance)

### **Old Business**

[none]

### **New Business**

Creation of Cafe brochure: Rebecca Holober pointed out the need to connect with new patrons, especially those who walk in. The Cafe needs a cost-effective brochure that patrons can take with them, advertising offerings, e.g., music, art, community living room, etc., so new people can learn about this wonderful resource. She volunteered to work on this.

Crazy Quilt Festival: Katy G. spoke about the festival, scheduled for Oct. 8, and asked for volunteers to help out with various responsibilities. Please connect with Katy if you can help.

Proposed policy on standards of behavior for guests: Michael H. posted a draft policy written by Abby C., noting that the leadership team is attempting to codify our expectations of guest behavior, in part to ensure consistent enforcement of standards, and also to let guests know that we're serious about dealing with behavior outside the norm. A discussion followed.

**Next Meeting**: August 22 at 6:30pm.

**The public meeting adjourned at approximately 7:39 pm, and the board moved into executive session to discuss patron behavior issues.**

*Submitted by Mark Cheater 8/22/2022; approved 8/22/2022*

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